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# Rio Dell Elementary School District

## Distance Learning Plan

August 7, 2020

### OVERVIEW

The Rio Dell Elementary School District Distance Learning Plan is a district-wide plan designed to provide ongoing guidelines for teachers and staff while providing high quality education for all students. This plan is for if and when the district goes to 100% distance learning instruction during the 2020-21 school year.

### Expectations

#### Working Environment:

- All staff will be asked to self-screen prior to coming to work each day. The screening app will certify or not certify a staff member to come on campus based on temperature and health questionnaire.
- All staff must wear facial coverings, if alone in room no need for facial coverings.
- Staff will be asked to avoid congregating in large groups in the work environment.
- Cleaning kits will be provided for all rooms.
- All bathrooms including staff bathrooms will be disinfected regularly.

#### Communication:

- Regular communication will occur between classroom teacher, student and parent. Correspondence received will be responded to within 24 hours Monday through Friday. Teachers will communicate with families through normal means that you use in your classroom (Class Dojo, email, etc.) Communication with families will take place during regular working hours.
- Utilize Bi-Lingual Paraprofessionals to communicate needed information to Spanish speaking parents.
- Daily communication will occur between teacher and student.

## **Instruction:**

- Attendance will be taken on a daily basis.
- Regular grade level standards will be taught.
- Video Conferencing will take place daily for social interaction, checking for understanding and direct instruction. Students will be expected to attend all video conferences.
- Regular feedback will be given and grades provided for completed work.
- Web-based programs will be used.
- Report Cards will be given at the end of all grading periods as well as scheduled progress report dates.
- Students must receive a minimum of daily instruction that can be a combination of teacher instruction and “time value” of work assigned.
  - Kindergarten = 180 minutes per day
  - 1st through 3rd grade = 230 minutes per day
  - 4th through 8th grade = 240 minutes per day
- Teachers will send home specific plans on assignments and subject matter time expectations prior to the first day of school.
- Weekly engagement records must be kept noting how much synchronous and asynchronous instruction a student has received.

## Frequently Asked Questions

*Below are some anticipated questions with responses. For more detailed information on the distance learning approach for each division, please see the appropriate section below.*

### **How will the District ensure that my child is continuing to learn?**

Teachers have been working closely with administrators and with their grade level colleagues to develop lesson plans using online platforms and digital resources to ensure continuity of learning for students. Students will continue to be engaged with their teachers through a range of methods, including video, online discussions, email, and phone communication. Teachers and school administrators will be available to communicate with students and parents on an ongoing and regular basis during a campus closure to ensure that individual student learning needs are being met.

### **How will my child be assessed and graded?**

Student participation and progress will be tracked on an ongoing basis. Students will receive credit for work completed. Progress reports and report cards will be given at mid trimester and end of each trimester, as usual.

### **What resources are available to my child if he/she begins to face challenges with learning?**

Your child's teacher is the first resource for your child if he/she faces learning difficulties. Teachers are available to speak with students and their parents directly as well as providing one-to-one support by Zoom or phone. If your child begins to struggle with learning, please reach out to your child's teacher so we can put additional supports in place.

### **My child is becoming extremely anxious about the situation that has led to the campus closure. What resources does the School have to support my child?**

Children who experience heightened anxiety should consult with their pediatricians. Our school can offer support and suggestions if there are still concerns.. During a campus closure, parents/guardians should monitor students' mental health and seek outside support as needed.

### **My child has an Individual Education Plan. How will you meet the requirements of the IEP?**

Students with Individualized Education Plans (IEP) or 504 Accommodation Plans will be provided additional support by their Resource Program teachers or 504 Coordinator. Resource Program teachers and 504 Coordinator will communicate with families to determine needed support for all students to access their education and make progress toward their goals. Resource Program teachers and 504 Coordinator will work with General Education Teachers to ensure that all students have access to the General Education Curriculum. Students will be provided individualized work and will be given assignment options that meet their individual needs, as discussed and agreed upon by the IEP team during amendment IEP meetings related to COVID-19 school closures.

### **I'm concerned that my child will have prolonged screen time. What other learning supports will the teacher provide?**

Not all distance learning is dependent on extended periods of screen time. Students will continue to be assigned work that will need to be completed without screens, including reading, writing, solving math problems, hands-on projects, and other special projects. Teachers have been asked to be mindful of the kinds of assignments they are creating to avoid extended screen use. Please reach out to your child's teacher if you observe your child having difficulties focusing due to increased screen time. Your child's teacher can provide a one-to-one Zoom session and phone check-ins.

### **My child is not feeling well and is not able to engage in learning. Is there a way to report an "excused absence" so he/she won't be penalized for not engaging in distance learning?**

If your child becomes ill while the District is using a distance learning approach, contact the school office to report your child's "absence" from school. Your child's teacher will work with your child and with you to ensure that he/she is able to make up any missed work and provide necessary extensions for assignment deadlines.

## 2020-2021 Distance Learning Plan Contract

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

### Distance Learning Expectations:

Attendance and grades will be recorded for distance learning through the means below:

- Student will view recorded or live instruction by their teacher daily, as scheduled
- Parent will communicate with the teacher when needed
- Student will complete all assignments provided by the teacher on time
- Family will communicate any technology needs (devices, connectivity) to their school office prior to August 21st

**We understand the above requirements and have committed to the indicated option of learning for this student for the minimum time span of:**

**August 31, 2020 to October 9, 2020**

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**→ This form is DUE by Friday, August 26th (mailed to 95 Center Street, Rio Dell, Ca 95562 OR dropped off at Eagle Prairie Elementary Office)**

## 2020-2021 Distance Learning Plan Contract

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

### **Distance Learning Expectations:**

Attendance and grades will be recorded for distance learning through the means below:

- Student will view recorded or live instruction by their teacher daily, as scheduled
- Parent will communicate with the teacher when needed
- Student will complete all assignments provided by the teacher on time
- Parent will drop off and pick up distance learning packets every Friday from 1:30-3:00 unless otherwise communicated with the school office prior to this day/time

**We understand the above requirements and have committed to the indicated option of learning for this student for the minimum time span of **October 12, 2020 through November 20, 2020.****

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_